October 3, 2011

ETLG Meeting Agenda

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Meeting Time: 1:00-2:30

Dial In Instructions

Phone: 866-740-1260

Access Code: 4592410#

1. Approve minutes (September 12, 2011 meeting)

2. Further discussion around remote instruction revisions to policy at UCSD

3. Mobile platform update - Rose Rocchio

4. OIPP update – Mara / Kirk (including OIPP / UC Provisioning – problem statements)

5. Review Charge Letters

Discussion of drafts to date or updates on progress thus far

- **Business Operations** – Jennifer Radke (chair), Mara Hancock (primary), Jeff Henry (secondary)
    - Funding approaches
    - Grants
    - Strategic sourcing
    - Meet with other workgroups
    - OIPP

- **Evaluations, Assessment, Accreditation** – Lisa Berry (chair), Larry Loeher (primary), George Michaels (secondary)
    - Effective use of evaluation data
    - How faculty work with learning outcomes
    - Moving from paper to online course evals
    - ways to assess the effectiveness of educational technologies

- **Instructional Design and Faculty Support** - Lisa Rothrauff (chair), Chris O'Neal / De Gallow (primary), Mara Hancock (secondary)
    - OIPP - online courses - standards, practices, opportunities for collaborations / sharing content
    - Blended courses - standards, practices, opportunities for collaborations / sharing content
    - Faculty support (delivered remotely)
    - Instructional Design practices and standards -- Universal Design
    - Systemwide user group for faculty teaching blended and/or fully online courses
      ** Discipline-specific support and communities of practice?
    - IDFS would like to develop a UC model of how to teach online (to help those faculty involved in OIPP primarily but also for any faculty interested in this).

- **Instructional Platforms** - Oliver Heyer (chair), Jim Phillips (primary), Shohreh Bozorgmehri (secondary)
    - OIPP - determining metrics to evaluate systems used in OIPP
    - UC wide Limelight contract?
    - OIPP - Provisioning issue?

- **Learning and Collaboration Spaces** - J.O. Davis (chair), Israel Fletes (primary), George Michaels (secondary)
    - Classroom standards analysis
    - Assistive technologies in learning spaces
      ** V-labs (possibly)?
    - Ways that different campuses gather satisfaction data from faculty on their classrooms.
    - See attachment on Learning Spaces workgroup page

- **Media Production Services** - Todd Gillespie (chair), Paul Verwey (primary), Jeff Henry (secondary)
    - OIPP
    - Strategies for equipment needs and replacement
    - Rates and funding models
    - Centralizing services for access to all campuses
    - Discuss technology trends and directions and possible roadmaps for the future
    - Extensive Google Doc for this Work Group = check it out at the workgroup page on our ETLG web site

6. Pedagogical Issues

- Updates / Next Steps

7. New Business

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8. Upcoming Meetings

Should we meet at DET / CHE in SF in December?

- November 7, 2011 (Teaching and Learning Center Folks included)
- December 5, 2011
- January 9, 2012 (second Monday due to holiday)
- February 6, 2012
- March 5, 2012 (Teaching and Learning Center Folks included)
- April 2, 2012
- May 7, 2012
- June 4, 2012 – Annual Meeting (Teaching and Learning Center Folks included)
- July – No meeting / Individual phone conversations with Chair