

2011 09 09 Meeting Notes

Attending: Oliver Heyer (UCB, Chair), Mingsheng Yang (UCR), Leo Schouest (UCR), Kirk Alexander (UCD), Stephen Franklin (UCI), Briandy Walden (UCI), Michelle Lew (UCLA), Steve Miley (UCSB), Phillip Stark (UCSC), Kevin Coakley (UCSD), Gail Persily (UCSF), Rose Rocchio (UCLA, CTG Liaison), Shohreh Bozorgmehr (UCI, ETLG Liaison)

Absent: Charlie Turner (UCD), Faust Gorham (UCM), Israel Fletes (UCR), George Michaels (UCSB), Christine Bagwell (UCSD), Chandler Mayfield (UCSF), Jim Philips (UCSC, ETLG Liaison)

Meeting Outcomes

Finalizing IAWG Charge and Name

- Broad and ambitious; group will work on defining focus of this year's activities within the context of the charge.
- Oliver will modify the language so that it no longer implies we will accomplish all bullet items in FY 2011-12
- Add a bullet proposed by Rose that addresses shared measures for evaluating learning environments. Rose emailed this text after the meeting:
 - Discuss and evolve a recommended set of measures of evaluation for the OIPP learning environment. Collect this data for comparable online course environments in place across the system for the purposes of broad analysis and comparison.
- Agreed with Oliver's suggestion that we propose a new name for our group - Instructional Platforms Working Group
- Shohreh will report on this discussion at the 9/13 ETLG meeting
- Jim will send revised charge to ETLG. IAWG members may still send him comments in the meantime.

Connecting with other ITLC groups

- Group is interested in developing relationships with other groups that are doing work that overlaps. (Currently formal liaisons to ETLG, CTG and ETLG/Business Operations are in place.)
- IT Architecture Group (ITAG) of interest because of data interoperability issues. Ongoing discussions already occurring about how to connect ITAG with various ITLC groups.
- We will take a wait and see approach. Linkages with ITAG may develop through other efforts. As we undertake projects we will identify specific groups that we should be consulting or involving in our work.

OIPP

- Recognize that OIPP a large focus of our charge. Suggestion that we devote some parts of these calls to updates on OIPP, preview of OIPP, etc. Possible topic of face to face meeting.

Face to Face Meeting

- Agreement that we could a f2f meeting would be useful, given sufficient agenda items and budget. Timing of the meeting would depend on critical mass of agenda items, timing of specific outcomes that ETLG may need from us, OIPP activities and opportunity to use a meeting to preview the work of OIPP. f2f meeting can be planned with 2 months notice.
- Group will work to build agenda items for potential f2f meeting:
 - During calls identify things would uniquely benefit from F2F and develop agenda
 - Jim/Shohreh may identify things that ETLG needs from us that would benefit from a f2f

Ongoing Meetings

- 1 hour in length; frequency: bi-weekly with monthly if insufficient content
- Try to stick with every other Friday at 1:00pm and see if that works for people.
- EXCEPTION: Next meeting Friday, September 23 at 1:30 pm to accommodate OIPP Webinar that day.