

August 1, 2011

ETLG Meeting Agenda

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Meeting Time: 1:00-2:30

Dial In Instructions

Phone: 866-740-1260

Access Code: 4592410#

1. Approve revised minutes (June 1-2, 2011 meeting)

- Minutes posted (see Meetings page in our ETLG site)

2. Review Charge Letters

Discussion of drafts to date or updates on progress thus far

- Business Operations – Jennifer Radke (chair), Mara Hancock (primary), Jeff Henry (secondary)
- Evaluations, Assessment, Accreditation – Lisa Berry (chair), Larry Loeher (primary), George Michaels (secondary)
- Instructional Design and Faculty Support - Lisa Rothrauff (chair), Chris O'Neal / De Gallow (primary), Mara Hancock (secondary)
- Instructional Applications - Oliver Heyer (chair), Jim Phillips (primary), Shohreh Bozorgmehri (secondary)
- Learning and Collaboration Spaces - J.O. Davis (chair), Israel Fletes (primary), George Michaels (secondary)
- Media Production Services - Todd Gillespie (chair), Paul Verwey (primary), Jeff Henry (secondary)

3. Review of what is still on the list of things to do (current topics)

As you may remember, ETLG decided to NOT submit a big annual report but promised instead to take forward to ITLC items as they became ready. This is our opportunity to prioritize these current topics, and to determine if these are still the ones we want to pursue.

Here is a list of current topics

- New Round of Campus Level discussions on "Pedagogical Issues" – due by March / Possible ITLC summit on Pedagogical Issues with campus thought leaders (Pete may have more info on this summit idea)
 - Can we use these "pedagogical issues" discussions on our local campuses as an opportunity to determine where we intersect with Academic Senate. Would the summit or aggregated report offer an opportunity to approach the systemwide Academic Senate. Inst. This could also be an opportunity to push ideas up as well as listen to their pedagogical needs. For example, the concept of shared instructional applications, a common learning environment, etc.
 - How to activate the Pedagogical issues discussion. What happens after we have identified their most pressing needs?
 - What would be the agenda for these types of meetings on our local campuses?
 - Have CTL people there if possible
- Online Course Evaluations recommendations - Some information forthcoming from the EAA
- Virtual Labs – Some information forthcoming from the EAA.

4. Copyright

One item that did go forward to ITLC is our set of recommendations on copyright.

Here is a quick summary of our efforts:

- OGC – Supports our ideas but ... no top-down approach possible
- ITLC – Supports our ideas but ... they do not feel they are the right group to decide on this topic - need faculty input (next steps?)
- UCEP – Possible fall discussions on this topic
- Quick update (if any) from UCLA lawsuit (Larry)
- Quick update (if any) on Georgia State U lawsuit (Jim et al)
- Announcement from De: UCI Will hold a Colloquy on "Copyright and Faculty IP" – October 20
- UCSD – Possibility of re-purposing the short movie on copyright (student focused) that Jeff shared
- Slasiac task force – anyone else want to be on a task force that will re-write policy on instructional materials?

5. Funding Request for Face to Face Meetings for Workgroups

At our annual meeting, we considered the possibility of sending specific funding requests to ITLC. At that time, Pete was open to this. Do we have any ideas we would like to propose for this?

- Funding or agreement to fund travel by workgroup members to face to face meetings
- Other ideas?

6. More Interaction with CTLs

How can we better include teaching center folks?

Next steps

- Establish a repository for system wide resources, such as online modules focused on pedagogy or online instruction - IDFS is looking into this
- Increase visibility of CTLs on our campuses

- Acknowledge / leverage the conflation of roles (Ed Tech / CTL)
- Make sure CTL folks are on the ETLG mailing list - and are consulted on our projects at the local level
- Establish an updated list of CTL staff on this ETLG site
- Quarterly meetings with CTL / ETLG? or just include on every meeting?

7. OIPP Update

- Southern Instructional Designer found – Linda S (in addition to Kathy Z up north)
- Result on RFP
- UCSC- the case of Prof. Haddad (sponsorship now occurring through SOE)
- What is happening on our campuses politically? Course approval process?

8. New Business

- Would a WASC subgroup be useful – a group of ETLG members who have just completed or about to complete accreditation. (Larry)
 - What about learning outcomes as part of this?
 - Would this fall under the jurisdiction of an existing committee - Is this EAA? Or IDFS because of the possible learning outcomes focus?
- Do we want to create a repository of documents and templates (in this ETLG site) that people have put together recently on various topics – i.e., UCB posting all the materials they developed for their accreditation?
- Epigeum - De raised this as an example of a quality online module that could benefit teaching and she can give us a quick overview. Would we like to consider this, fund it together? More info at: <http://epigeum.com/component/programmes/?view=programme&programme=22>
- TAS – cloud computing contract – as a template for other cloud services... would ETLG like to review and comment? This could benefit internal cloud service agreements as well.

Upcoming Meetings

Please add these dates to your calendars:

- September 12, 2011 (second Monday due to holiday)
- October 3, 2011
- November 7, 2011
- December 5, 2011
- January 9, 2012 (second Monday due to holiday)
- February 6, 2012
- March 5, 2012
- April 2, 2012
- May 7, 2012
- June 4, 2012 – Annual Meeting
- July – No meeting / Individual phone conversations with Chair

Do we want to meet face to face prior to next summer? DETCHE, EDUCAUSE, Other?