ETLG Annual Meeting 2014 – Logistics
Thursday, July 31 – Friday, August 1
University of California, San Diego

UC San Diego will host the ETLG Annual Meeting 2014. This two-day event will take place on the main campus of UC San Diego from Thursday, July 31 – Friday, August 1.

- **RSVP**
  - **RSVP Deadline By: Tuesday, May 27th, 2014**
    Please indicate your attendance by completing the form:
    https://docs.google.com/forms/d/1HJEEN40jkl5isUoNPq5Nbmdzv1uc32lcn8AN7zyRuN0/viewform?usp=send_form

- **TENTATIVE MEETING SCHEDULE**

  - **Day 1 |** Thursday, July 31 | 9:15am – 8:00pm

9:15am – 10:00am	Light Breakfast
10:00am – 12:00pm	Meeting Session 1
12:00pm – 12:45pm	Lunch
12:45pm – 4:00pm	Meeting Session 2
4:00pm – 6:00pm	Open Break
6:00pm – 8:00pm	Group Dinner (optional, must RSVP)

  - **Day 2 |** Friday, August 1 | 8:15am – 2:30pm

8:15am – 9:00am	Light Breakfast
9:00am – 12:00pm	Meeting Session 1
12:00pm – 12:45pm	Lunch
12:45pm – 2:30pm	Meeting Session 2

- **LOCATION**

  - **Meeting Venue |** Thursday, July 31 - Friday, August 1
    The Village West, Building 1, 15th Floor, Conference Room A
    University of California, San Diego – Main Campus
    9500 Gilman Drive, La Jolla, CA 92093
    - Located at the corner of North Point Drive & Scholars Drive North
    - Walking distance from Estancia La Jolla Hotel & Spa (approximately 2 city blocks)

  - **Group Dinner |** Thursday, July 31
    Trinitas Private Dining Room (formerly The Library Room)
    Estancia La Jolla Hotel & Spa **-** 858.550.1000 **-** estancialajolla.com
    9700 N. Torrey Pines Road, La Jolla, CA 92037
    RSVP: Please indicate your attendance via RSVP.
    COST: $78 cash (tax & tip included)
    NOTE: Dinner guests are responsible for the $78 cost, which must be paid in CASH. Envelopes will be provided and collected on Day 1 of the meeting. Receipts will be provided on Day 2 of the meeting.

- **HOTEL RESERVATIONS**

  - **Preferred Hotel**
    - **Estancia La Jolla Hotel & Spa -** 858.550.1000 **-** estancialajolla.com
      9700 No. Torrey Pines Road, La Jolla, CA 92037
      * This is the preferred hotel, as it is in walking distance to the meeting venue (approximately 2 city blocks).
    - **TO MAKE RESERVATIONS**: Call 877.437.8262 - Ask for the "UCSD Rate" of $179 per night plus tax, with a discounted Hospitality Service Fee of $8 (regularly $22) and discounted overnight valet parking of $10 (regularly $25).
    - **IMPORTANT NOTE**: The hotel's UCSD discount rate is based on availability. It is advised to make reservations as soon as possible as Estancia may sell out.

- o **Other Hotels Near UC San Diego**
    - La Jolla Shores Hotel - 858.459.8271 - http://ljshoreshotel.com
    - Sheraton La Jolla - 858.453.5500 - http://sheratonlajolla.com
    - Hotel La Jolla - 858.459.0261 - http://hotellajolla.com

- **TRANSPORTATION**

    - o **Air Travel**
        - **San Diego International Airport (SAN) -** www.san.org
          3225 N Harbor Dr, San Diego, CA 92101

    - o **Ground Transportation (e.g. Airport to Hotel)**
        - **Cloud 9 Super Shuttle** - 800.974.8885 - http://www.cloud9shuttle.com/c9s_cst.html
            - One way $21, online $19, not including gratuity
            - Round Trip $42 online $38, not including gratuity
        - **Terra Motto Transportation -** 619.269.7397 - http://terramoto.net/
            - Hybrid executive class transportation, one-way, all inclusive price is $48, including gratuity
        - **San Diego Yellow Cab Company** - 800.829.4222
            - $2.80 to start meter, $3/mile, surcharge of $2 to leave from airport; fare estimate is $55 one way, not including gratuity

    - o **UC San Diego – Campus Loop Shuttle**
        - The Campus Loop shuttle stops at the Pangea Parking Structure as well as at the Eleanor Roosevelt Dining Hall (Café Ventanas), the closest stop to the Village. More information about campus shuttle service, including service from the Coaster train station, can be found here: http://blink.ucsd.edu/facilities/transportation/shuttles/index.html

- **DIRECTIONS**

    - o **San Diego Airport to the La Jolla Estancia Hotel**
        - http://estancialajolla.com/hotel/la-jolla-california-hotel-directions/
        - Left on N HARBOR DR
        - Left on W LAUREL ST
        - Left on PACIFIC HWY
        - Right on W WASHINGTON ST
        - Left on SAN DIEGO AVE
        - Take I-5 NORTH
        - Exit at GENESEE AVE
        - Take GENESEE AVE West (Left)
        - Left on N TORREY PINES RD
    - o **Meeting Venue**
      The Village West, Building 1, 15th Floor, Conference Room A
      University of California, San Diego – Main Campus
        - Closest freeway access is from I-5
        - Exit at GENESEE AVE
        - Take GENESEE AVE West
        - Left on N TORREY PINES RD
        - Left at the light onto NORTH POINT DRIVE
        - The building is located on the corner of SCHOLARS DR. NORTH and NORTH POINT DRIVE
        - UCSD driving directions available at: http://blink.ucsd.edu/facilities/transportation/visitor/directions.html

- **PARKING**

  - **Parking at Estancia:**
    - Guests of Estancia may park at Estancia for $10 a day and walk to the meeting (approximately 2 city blocks)
  - **Parking on the UC San Diego campus:**
    - Proceed to the Visitor Information Center North Point Drive to pay for a one-day parking permit from the drive through automated pay station for $8. This permit allows you to park in any spot on campus marked "V," "B," or "S." The best option for ETLG guests is the Pangea parking structure across the street from Estancia.
    - Parking hours are 7 a.m. to 11 p.m. You must have a valid pass at 7 a.m. on your dash or may get a parking citation. Parking is free from 11 p.m. to 7 a.m.
  - **Parking Reciprocity for Visiting Staff:**
    - Guests with a valid UC monthly parking pass from your campus may take advantage of the UC Reciprocating Parking Pass policy. You must bring your valid parking pass and UC ID card to the Gilman parking structure to receive two-day passes at no additional charge.
    - Gilman parking structure is located on campus on Villa La Jolla Drive at Gilman Dr. Limited, short-term free parking is available on level 2 of the Gilman Parking Structure near the parking office.
      - Campus map showing Gilman parking structure:
        http://act.ucsd.edu/maps/?lat=32.87753999999996&lng=-117.23360000000001&t=roadmap&z=18&p=&r=100&v=3&wid=1401243943453295&q=gilman+parking+structure&qr=100

- **EVENT COORDINATOR CONTACT INFORMATION**

  - **Pauline Nuth,** *Administrative Assistant*
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