August 29, 2013

To: Educational Technology Leadership Group

Chair: Jeff Henry, USCD

Vice-Chair: George Michaels, UCSB

Members:
Jenn Stringer, UCB
David Levin, UCD
Shohreh Bozorgmehri, UCI
De Gallow, UCI
Larry Loeher, UCLA
Todd Van Zandt, UCM
Israel Fletes, UCR
George Michaels, UCSB
Jim Phillips, UCSC
Jeff Henry, UCSD
Gail Persily, UCSF

Re: Charge to the Educational Technology Leadership Group

This letter is to thank you for your service on the UC Educational Technology Leadership Group (ETLG) for the year 2013–2014. I am pleased to be the appointed IT Leadership Council (ITLC) Liaison to the ETLG, a standing committee of the ITLC for the year 2013–2014.

Each ETLG representative is appointed by senior leadership on his/her own campus. The chair of the committee for 2013–2014 is Jeff Henry. George Michaels will serve as Vice Chair during this period. Dr. Michaels will then take over as Chair of the ETLG in the summer of 2014 and a replacement Vice Chair will be selected by the committee.

The ETLG's mission is to review, discuss, and comment on issues relating to the effective use of technology in teaching and learning.

The ETLG reports to ITLC in three ways:

- monthly conference calls via the ITLC Liaison
- bi-annual group presentations
- annual report of recommendations and summary of activities

I propose the following as the ETLG's charge:

- Build and foster a sense of community and collaboration around educational technology across our campuses.
- Establish and maintain cross-campus communications related to educational technology.
- Provide analysis, information-gathering, and recommendations on a wide range of educational technology issues and initiatives as needed.

I look forward to working with you.

Jeff Henry
ITLC liaison to the Educational Technology Leadership Group
Director
Academic Computing and Media Services
UC San Diego

NOTE: If you are unable to serve on this committee, please contact me at pjhenry@ucsd.edu. I will follow up with senior leadership on your campus to determine a replacement.

Cc: ITLC Chair