

## Service Provider Shibboleth Request Form

Submitted: Mon Jan 23 2017 12:04:35 GMT-0800 (PST)

1. Name and contact information for UTrust Member or Sponsor completing this form	Julie Miller Legal Systems Analyst Office of the General Counsel UC Office of the President 510.987.9571
2. Email address of the person completing this form	julie.miller@ucop.edu
3. Name of your application	FileTrail
4. Please briefly describe your application. Please include your relationship with UC.	FileTrail will serve as the records management software for paper records at the Office of General Counsel.
5. What is the URL for QA (if applicable) and for Production, AND what is the go-live date for each?	Production: <a href="https://ucop-ogc.filetrail.com">https://ucop-ogc.filetrail.com</a> - March 9, 2017
6. Who is your UTrust sponsor?	UC Office of the President
7. Which organization/department within the above UTrust Sponsor organization is sponsoring this application?	UCOP
8. Who is the functional or administrative contact for this application? Please provide: <ul style="list-style-type: none"> <li>• Name</li> <li>• E-mail</li> <li>• Telephone</li> </ul>	Paul Atwood paul.atwood@ucop.edu 510.587.6081
9. Who is responsible for operating this application and website?	FileTrail ( <a href="http://www.filetrail.com">www.filetrail.com</a> )

<p>10. Who is the technical contact for this application? Please provide:</p> <ul style="list-style-type: none"> <li>• Name</li> <li>• E-mail</li> <li>• Telephone</li> </ul>	<p>Marcel Schneider  mschneider@filetrail.com  408-289-1300 x 302</p>
<p>11. Who is the helpdesk contact for this application in case of problems? Please provide:</p> <ul style="list-style-type: none"> <li>• Name</li> <li>• E-mail</li> <li>• Telephone</li> <li>• Support Hours</li> </ul>	<p>1.800.310.0299  helpdesk@filetrail.com  www.filetrail.com/helpdesk</p>
<p>12. When is the application expected to be up, e.g., 8x5, 7x24, etc?</p>	<p>7X24</p>
<p>13. What are your scheduled maintenance windows?</p>	<p>N/A</p>
<p>14. What is your InCommon SP entity ID?</p>	<p><a href="https://ogc-filetrail.ucop.edu/sp">https://ogc-filetrail.ucop.edu/sp</a></p>
<p>15. What group(s) on each campus are likely to use the application? Staff? Faculty? Students? Affiliates?</p>	<p>Staff</p>
<p>16. Attributes Requested (please specify where each is "Required" or "Desired")</p>	<p>eduPersonPrincipalName (ePPN)</p>

<p>17. What “provisioning” data must be provided to the application in addition to attributes released via Shibboleth? Please attach a file layout if appropriate and describe how this data will be provided.</p>	<p>First Name, Last Name, email</p>
<p>18. Who will be able to see the Shibboleth-provided attribute data provided to your application? For example, Administrators? Users? Public?</p>	<p>administrators</p>