



ETLG – Meeting Minutes	Date: September 10, 2012 Time: 1:00-2:30 Location: Conference Call
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ETLG Website: <https://spaces.ais.ucla.edu/display/ucetlg/Educational+Technology+Leadership+Group>

ATTENDING ETLG MEMBERS

<input checked="" type="checkbox"/>	Kirk Alexander (UCOE Rep.)	<input checked="" type="checkbox"/>	David Levin (UCD)
<input checked="" type="checkbox"/>	Shohreh Bozorgmehri (UCI)	<input type="checkbox"/>	Larry Loeher (UCLA)
<input type="checkbox"/>	Jim Davis (ITLC Liaison)	<input checked="" type="checkbox"/>	George Michaels (UCSB)
<input type="checkbox"/>	John DeAngelo (UCSF)	<input type="checkbox"/>	Gail Persily (UCSF)
<input checked="" type="checkbox"/>	Israel Fletes (UCR)	<input checked="" type="checkbox"/>	Jim Phillips (UCSC)
<input type="checkbox"/>	De Gallow (UCI)	<input checked="" type="checkbox"/>	Rose Rocchio (Collaborative Technologies Group Rep.)
<input checked="" type="checkbox"/>	Jeff Henry (UCSD)	<input type="checkbox"/>	Dana Roode (ITLC Liaison)
<input checked="" type="checkbox"/>	Ben Hubbard (UCB)	<input type="checkbox"/>	Mike Truong (UCM)
<input checked="" type="checkbox"/>	Mary-Ellen Kreher (UCOE Rep.)	<input checked="" type="checkbox"/>	Paul VerWey (UCD)

DISCUSSION ITEMS

1.	Approve Minutes
2.	Turnitin Update
3.	UCB / Sakai Discussion Debrief
4.	UCB edX Update
5.	New Business
6.	Review Meeting Dates

ACTION ITEMS – OPEN (SEE APPENDIX FOR COMPLETED ACTION ITEMS)

#	Task	Responsible Party	Due Date	Status
1.	Organize the next meeting of UC / rSmart discussions (UCM, UCD, UCSC, UCSC Extension, UCOE) – other ETLG members maybe too – UCI / Shohreh.	Paul / Jim	ASAP	Open
2.	Coordinate Keith Williams conf call on or near October 24 (UCSB forum on OI)	George / Jeff	ASAP	Open
3.	Contact Mark Cianca for a future presentation to ETLG on the Service Bus functionality	Jim	ASAP	Open
4.	Follow up with Adam on UCSC status on integration(s) with student info systems across the various campuses	Jim	ASAP	Defer
5.	Ask Keith Williams if teaching center folks get copies of accepted Wave 2 applicants?	Jim / Jeff	ASAP	Open
6.	Distribute form on process to invoice for UCOE activity – referenced by Mara	Mary-Ellen	ASAP	Defer
7.	Share a copy of the UC in 2025 initiative when available	Larry / Jeff	TBD	Open
8.	Please share UCI policy on online instruction with ETLG	Shohreh / Jim	ASAP	Open
9.	Please share annual survey doc	Israel / Jeff	ASAP	Open
10.	Please share use cases of v-labs with Learning Spaces workgroup chair	Jim	ASAP	Open
11.	Jim to organize COGI demo for ETLG and CTL	Jim / Kirk	ASAP	Open
12.	Refine Google group for ETLG campus updates presentations (confidential)	Jim	ASAP	Open
13.				
14.				
15.				



NEXT MEETING		
Date	Time	Location
October 1, 2012	1:00-2:30	Conf Call

GUESTS: Michelle Lew (for Larry Loehrer), Nancy Capell and Linda Buffet (UC Office of Ethics, Compliance and Audit)

DISCUSSION

ANNOUNCEMENTS

- Welcome Back!
- Congrats again to Jeff, our new Vice Chair
- IMS Global in Nashville in November
- Quick updates from ETLG members - new developments, new committee assignments, new hires?
 - UCOE is hiring
 - Ben nominated to Matterhorn council
 - MWF conf went well at UCLA Rose reports – responsive design is a hot topic.
 - Jim will serve on SLASIAC (3 year appointment)
- Collaborative possibilities with Sheryl Vacca and the UC Office of Ethics, Compliance and Audit - potential work together on copyright self-service training.
- Workgroup updates from liaisons
 - eText task force – Ben gave an update
 - **Action Item:** Jim will post some info to the ETLG confluence site
 - Possible collaboration with SUNY
 - Instructional Applications workgroup – discussed Canvas a lot on Friday.
- UCOE update
 - Moving to 1.3 of Sakai OAE
 - They have had probs with deployment
 - Challenged by building courses for fall and an additional 6 more for winter / spring
 - 40 course instances by summer
 - Concerned about the stability of Sakai OAE
 - NYU is also backing out of development of OAE
 - Georgia Tech and Cambridge are still in at this point
 - Code base is at a dead end and they (GT & Cambridge) will do a total re-build
 - Efforts to bolster funding by rSmart will occur this fall
 - UCOE is considering a plan B
 - UCOE is in contract through June 2013
 - By November, Sakai community will provide more info
 - FERPA and privacy in OAE may have led to UNEX Santa Cruz
 - Some outages reported by rSmart users
 - UCOE is hosted on Amazon – they saw architectural issues last spring – and they implemented so they have not experienced some of the issues others have reported
 - Mary-Ellen is hopeful that the ETLG may have a more collective approach with rSmart / Instructure moving forward particularly as we learn more about directions Sakai is taking and UCB is taking later this Fall – into November
- Overview of 1:1 meetings (Jim)
 - Possible special ETLG meeting / conf call - UCSB forum on Online Instruction with Keith Williams
 - Possible special ETLG meet up at DETCHE in Marina Del Rey Marriott - November 27-30
- **Action Item:** UCI Extension – RFI – rSmart is a contender – include ETLG in rSmart meeting notes (of UC campuses). Shohreh would like to hear about rSmart performance issues of late... Jeff and Shohreh would

like to be part of the UC rSmart conf call – Paul to organize the next meeting of the rSmart / UC group (UCM, UCD, UCSC, UCSC Extension, UCOE).

1. Approve minutes (Annual Meeting June 27-28, 2012 meeting – to be posted)

2. Turnitin Update (Jim)

- Efforts toward a systemwide agreement underway, sticking points
- **Action Item:** send Turnitin summary doc on next steps to ETLG for review and comment.
- Would like to coordinate campuses around a multi-campus agreement if possible.

3. UCB / Sakai Update – Discussions / Q&A (Ben)

- UCB has decided to withdraw from Sakai OAE project.
- Over past several years, some technical and architectural difficulties – cause a lot of maintenance and impeded the future development of functionalities needed... “technical debt” (fixing bugs and maintaining faulty code within code stack, performance issues, storage issues).
- With Michigan and Indiana’s departure in May 2012, UCB started to plan for an alternative path forward.
- Wanted to deliver Sakai OAE in a hybrid mode, and started to look at other LMS
- Some platforms concerns were resolved – but ultimately UCB needed to deliver on a new platform by fall 2013.
- It became clear that Sakai wasn’t the best choice for the Cal Central plan.
- In the future, UCB will aggressively investigate Instructure Canvas – for a more unified experience.
- No decision on Instructure Canvas yet – pilot in spring. Based on feedback resulting from the pilot and technical team input / analysis of integration – a recommendation will be forthcoming.
- Funding: Sakai had been traditionally funded as a development project. Funding out of base budget (for ongoing support). Possible new model of funding going forward. No licensing cost with Sakai, but UCB was contributing a lot each year to participate in the Sakai community.
- Licensing costs of Instructure is predicted to be comparable.
- Instructure claims they are open source, but... integration costs extra.
- Canvas has 3 models: **vendor direct** (integrations to make Cal Central / Matterhorn – some development needed), **Internet 2 / Net+** is in a product validation phase of Instructure Canvas (expect an announcement around Oct. near Educause – keep confidential for now); **Open-source model** (does not include SIS integration).
- UCB will keep ETLG in the loop on their decisions in the coming months. Other groups, like UCM’s campus wide committee may be particularly interested.

4. UCB Edx Update (Ben)

- UCB resource center of online instruction
- Diana Wu is lead – Director of UNEX at UCB
- Armando Fox is a professor and academic lead of the resource center for OI
- Diana Wu and Prof. Fox are behind the edX initiative at UCB
- Ben’s group is producing the video for the flagship CS 169 and 188 courses – HD production capabilities – 10 minute modules – then edX will do some post production and host their courses.
- Constellation of other production modes possible...
- Things are developing and the edX platform is becoming better defined
- **Big question:** how to support this? Can we support faculty engagement with opportunities like edX? How can we map the content out to a platform like edX (or other destinations) to be consumed by students globally?

5. New Business

- Where are people on the MOOC movement / edX?

- October 24th – UCSB event – faculty forum on Online Instruction, Keith Williams will attend. 4 summer sessions courses at UCSB happened this past summer. Broad-based forum and discussion about OI and blended instruction. How do we want to move forward as a campus? Based on input at the forum, more focused workshops / smaller meetings to address specific issues. **Action Item:** ETLG conf call with Keith Williams on OI around Oct. 24. Possible recording of the event for on demand sharing... George will look into this.
- Oct 17 Moocs and OCW - colloquy at UCI – possible recording? Need to check with De.
- Copyright – **Action Item:** forward OGC legal advisory Copyright to ETLG, Nancy & Linda B.
- DETCHE – possible meet up at UCLA if any of us go to DETCHE in Marina Del Rey.

6. Review Upcoming Meetings

2012

- October 1, 2012
- November, 5, 2012
- December 3, 2012

2013

- January 7, 2013
- February 4, 2013
- March 4, 2013
- April 1, 2013
- May 6, 2013
- June 3, 2013



Appendix

ACTION ITEMS - Completed				
#	Task	Responsible Party	Due Date	Status
1.	Send ETLG link to Frye Institute (http://www.fryeinstitute.org ; deadline is December 16 for those interested)	Jim	ASAP	Complete
2.	Please review the Pedagogical Issues web page and provide feedback. Develop common talking points among ETLG members (to be used as starting points for pedagogical discussions on our respective campuses). Provide any updates on progress on your work at your campuses	All	By Nov. meeting	Complete
3.	Determine UC attendees at DET / CHE, send to ETLG to encourage a meeting / Coordinate DET/CHE meeting get together in December via email	Jim	ASAP	Complete
4.	Mara to send intro email to Oliver Heyer. Then, Jim will invite Oliver to serve as chair of the Instructional Apps workgroup	Mara / Jim	ASAP	Complete
5.	Request for update from EALT (Christine Bagwell) – ask Christine to provide an update at an upcoming ETLG conf call	Jeff / Jim	ASAP	Complete
6.	Request that ITLC support travel for workgroup members so that they can periodically meet in person (once per year or less).	Jim	ASAP	Complete
	Set up a webinar with Epigeum or get log-ins for additional consideration, get licensing info, involve IDFS	Jim	ASAP	Complete
7.	TAS template review – Jim will give a paired down assessment to prompt further commentary by ETLG	Jim	By Aug 15	Complete
8.	Produce a funding request for ITLC so that workgroup / ETLG members can meet face to face at annual meetings (UCCSC, DETCHE, other CA conferences) or to organize their own meetings / take tours to see what others are doing.	Jim	ASAP	Complete
9.	Become familiar with Confluence site, learn to edit, etc. Contact Jim for help https://spaces.ais.ucla.edu/display/ucetlg/Educational+Technology+Leadership+Group	All	ASAP	Complete
10.	Contact Rose if interested in Adobe Connect meeting on June 20	All	Before 6/20	Complete
11.	Send Copyright Recommendations officially to ITLC via Pete Siegel	Jim	ASAP	Complete
12.	Contact Oliver to let him know that the Instructional Applications Workgroup name change to “Instructional Platforms” is OK	Jim	ASAP	Complete
13.	Forward email from Jeff Henry describing UCSD’s revised distance education policy (email originally from UCSD academic senate)	Jim	ASAP	Complete
14.	Workgroup Charge letters to be reviewed by ETLG	Workgroup Chairs + Liaisons	Prior to Oct. 3 Meeting	Complete
15.	Contact Lisa R. to ask IDFS to make a recommendation on Epigeum.	Jim	ASAP	Complete
16.	Post EAA charge sent from George	Jim	ASAP	Complete
17.	Invite CTL folks to Nov. 7, Mar. 5, and June FTF meeting	Jim	ASAP	Complete
18.	View archived webinar on OIPP progress and share with interested parties on your campus http://uc-d.adobeconnect.com/p8pdx280b4/	All	No Due Date	Complete
19.	Establish copyright subcommittee (George, Jeff, Chuck Rose, and Jim) – Update Copyright web page on ETLG site	Jim	ASAP	Complete
20.	Update ETLG website to reflect change to 2 year workgroup charges	Jim	ASAP	Complete
21.	Contact all CTL folks and invite to March ETLG meeting	Jim	ASAP	Complete
22.	Would ETLG members like to meet with Epigeum reps in early January? Let De know. Jan 9 th	All	ASAP	Complete



Educational Technology Leadership Group

23.	Please share classroom standards docs	Jeff	ASAP	Complete
24.	Contact Faust at UCM to discuss – Sakai	Jim	ASAP	Complete
25.	Invite CTL folks to March 5 meeting	Jim	ASAP	Complete
26.	Suggest a track on Teaching and Learning for UCCSC or coordinate similar event (replicating the north / south training recently completed by EALT)	Jim	ASAP	Complete
27.	Rose to send info on Chuck Severance IMS presentation / linked data info	Rose	Jan 30	Complete
28.	Jim to draft SOPA response	Jim	ASAP	Complete
29.	Send ITLC presentation slide deck to ETLG	Jim	ASAP	Complete
30.	Create Doodle poll for Copyright Subgroup / invite Marty Brennan (UCLA)	Jim	ASAP	Complete
31.	Check out draft agenda for the ETLG annual meeting	All	ASAP	Complete
32.	Put Rob Abel in touch with Tess Mann regarding presentation on IMS at ETLG Annual meeting	Jim	ASAP	Complete
33.	Please provide updates - Pedagogical Issues discussions on your campuses.	All	Before May	Complete
34.	Clarify with ITLC what they are looking for on the Pedagogical Issues effort	Jim	ASAP	Complete
35.	Please share list of equipment from the UCB “Test Kitchen”	Mara	ASAP	Closed
36.	Put Rob in touch with Tess Mann at UCSD for logistics	Jim	ASAP	Complete
37.	Generate questions for open discussion with Beth Simon / Barbara Sawrey at annual meeting	All	ASAP	Complete
38.	Send out revised agenda for face-to-face meeting. Add more time for a priority setting activity, ask Tess Mann / Kathleen Beyer to add logistical info to our ETLG web site	Jim	ASAP	Complete
39.	Generate ideas on IMS Global and what would be useful for us	Rose	Before F2F	Complete
40.	Draft and send to ETLG a funding request for IDFS to spend \$4K on an event, (approval by email). Dan Greenstein or ITLC may want to collaborate.	Jim	ASAP	Complete
41.	Contact Apple about possible ETLG / CTL meeting at Cupertino	Jim	ASAP	Closed
42.	Send Turnitin Summary doc. to ETLG	Jim	ASAP	Complete
43.	Forward OGC legal advisory Copyright to ETLG, Nancy & Linda B.	Jim	ASAP	Complete
44.	Create eText Task Force space on confluence site	Jim	ASAP	Complete
45.				
46.				