



ETLG – Meeting Minutes		Date: Feb 6, 2012 Time: 1:00-2:30 Location: Conference Call		
ETLG Website: https://spaces.ais.ucla.edu/display/ucetlg/Educational+Technology+Leadership+Group				
ATTENDING ETLG MEMBERS				
<input checked="" type="checkbox"/>	Kirk Alexander (OIPP Rep.)	<input checked="" type="checkbox"/>	Larry Loeher (UCLA)	
<input checked="" type="checkbox"/>	Shohreh Bozorgmehri (UCI)	<input checked="" type="checkbox"/>	George Michaels (UCSB)	
<input type="checkbox"/>	John DeAngelo (UCSF)	<input type="checkbox"/>	Gail Persily (UCSF)	
<input checked="" type="checkbox"/>	Israel Fletes (UCR)	<input checked="" type="checkbox"/>	Jim Phillips (UCSC)	
<input checked="" type="checkbox"/>	De Gallow (UCI)	<input checked="" type="checkbox"/>	Paul VerWey (UCD)	
<input checked="" type="checkbox"/>	Mara Hancock (UCB and OIPP Rep.)	<input type="checkbox"/>	Chris Volkerts (UCM)	
<input checked="" type="checkbox"/>	Jeff Henry (UCSD)	<input type="checkbox"/>	Shel Waggener (UCB and ITLC Liaison)	
DISCUSSION ITEMS				
1.	Approve Minutes			
2.	OIPP Update			
3.	SOPA discussion (Stop Online Piracy Act)			
4.	New Business			
5.	Review Meeting Dates			
ACTION ITEMS – OPEN (SEE APPENDIX FOR COMPLETED ACTION ITEMS)				
#	Task	Responsible Party	Due Date	Status
1.	Follow up with Adam on UCSC status on integration(s) with student info systems across the various campuses	Jim	ASAP	Open
2.	Ask Keith Williams if teaching center folks get copies of accepted Wave 2 applicants?	Jim	ASAP	Open
3.	Contact Faust at UCM to discuss – Sakai	Jim	ASAP	Complete
4.	Invite CTL folks to March 5 meeting	Jim	ASAP	Complete
5.	Create Doodle poll for Copyright Subgroup / invite Marty Brennan (UCLA)	Jim	ASAP	Open
6.	Contact Apple about possible ETLG / CTL meeting at Cupertino	Jim	ASAP	Open
7.	Distribute form on process to invoice for OIPP activity – referenced by Mara	Mara	ASAP	Open
8.	Share a copy of the UC in 2025 initiative when available	Larry	TBD	Open
9.	Please proceed with Pedagogical Issues discussions on our respective campuses. Provide any updates on progress on your work at your campuses	All	By Jan. meeting	Open
10.	Please share UCI policy on online instruction with ETLG	Shohreh / Jim	ASAP	Open
11.	Please share annual survey doc	Israel	ASAP	Open
13.	Suggest a track on Teaching and Learning for UCCSC or coordinate similar event (replicating the north / south training recently completed by EALT)	Jim	ASAP	Open
14.	Draft and send to ETLG a funding request for IDFS to spend \$4K on an event, (approval by email). Dan Greenstein or ITLC may want to collaborate.	Jim	ASAP	Open
15.	Please share list of equipment from the UCB “Test Kitchen”	Mara	ASAP	Open
16.	Please share use cases of v-labs with Learning Spaces workgroup chair	Jim	ASAP	Open
NEXT MEETING				
Date		Time		Location
March 5, 2012		1:00-2:30		Conference Call



GUESTS: Rose Rocchio (UCLA)

DISCUSSION

ANNOUNCEMENTS

- June 27-28, 2012 – Annual Meeting (Teaching and Learning Center Folks included) – UC San Diego
- March ETLG meeting will include CTL folks – Pedagogical Issues update (what are you facing on your campuses?)
- UCCSC folks were contacted – they assured me that there would be possibilities of meetings for ETLG
- IMS call feedback? – Chuck Severance

1. Approve minutes (January 9, 2012 meeting)

Approved.

2. OIPP Update – Now Known as “UC Online Education” or UCOE

- Kirk presented on the new UC Online Education project
- Can we charge back to the OIPP account? Is anyone doing that already? Hire someone at UCSC? - Yes
- UCSC – movement now on our one course – Academic Senate will approve our course
- UCSF did indicate they want to start an online education program – outside of OIPP
- rSmart contract for OIPP? Yes, UCD, UCSC, OIPP, UCM, and UCSC Extension all have rSmart contracts
- No glitches on first OIPP course (35 students)
- Pulling together spring courses now
- User interface design – continues to be improved
- Possible use of Entwine to enhance Matterhorn
- Kirk and company are building on what they heard from IMS / Chuck Severance about LTI
- Etherpad as an LTI tool
- Single Sign On – Adam Hochman is working to get all campuses Shibbolized
- **Action Item: Follow up with Adam on UCSC status here**
- Wave 2 – UCOE – recognizing that the first wave was OIPP –
 - Wave 2 submission deadline is now closed
 - Reviewers are looking at the submitted apps
- Want to become a sustainable project and begin to payback the loan to UCOP
- UCOE will encompass non-UC students
- Blackboard will be playing a role in support of UCOE – helping to attract students, etc.
- Some concern over a cohort of UC students intermingling with non-UC students. Some profs value the participation of non-UC students so it is not an “either / or” Possible use of two different sections but we will see.
- **Action Item: Can teaching center folks get copies of accepted Wave 2 applicants? Keith Williams is running the process.**
- Another step on Needs Assessment will be added to the process. Go through the design and scope prior to the roadmap.
- Averaging \$55K per course – content dev faculty team + core technologies.
- **Action Item: UCM may be having some difficulties with Sakai - Faust**

3. Stop Online Piracy Act

- Steven Lau requested feedback – so I sent him the SOPA blurb on the ETLG web site
- Can we generate examples of ways this might negatively impact our departments / efforts?
 - Use of copyright protected materials in LMS
 - Use of copyright protected materials in lecture capture / classrooms
- UCLA – the group that sued has re-filed – will soon hear back early Feb (AIME is the group)
- UCSD – a student was recently fined a large amount (like \$75K)
- UCLA – The blackout day – Wikipedia, etc. the popular movement may be sufficient

- Copyright subgroup – Jeff, Jim, Chuck Rose, George – does Larry want to participate? No but Martin Brennan at UCLA can be part of this

4. New Business

- IMS Feedback from Chuck Severance
 - Not quite as technical a discussion, but it is intriguing – esp. LTI 2.0
 - More work to do to make the interaction happen for Moodle to be an LTI provider
 - OAE / CLE integration – basically an LTI mechanism
- Online Instructor Evals went well here – phase 2 (archiving and reporting) has begun
- Update on UCM / UCB collaborative on Matterhorn – Entwine is supporting Matterhorn / captioning See also 3 play media, accents can be tough, See also – Cogi and Koemei
 - But UCM did not go with Matterhorn – currently using Mediasite for a few rooms
- **eText – (device independent)** UCB is doing some pilots – bookstore crossover, textbooks are chosen by faculty, it is hard to winnow down how we are managing this. **How do we manage this?** Affordability, a bunch of faculty decisions adds up to fairly chaotic, plans for a pilot, work with vendors.
 - Approached by CourseSmart (UCLA)
 - Approached by Google (pilot then fizzled)
 - Combined list of text all in one place on their mobile device – not digging through their syllabi to get what they need
 - Probably need to do a project that would work with multiple publishers / publishing
 - Need to include Bookstore
 - How do we staff against this? How do we advise faculty
 - UCCSC panel discussion?
- UCI – successfully instituted a tech fee for students (\$4 / unit with a \$60 cap / quarter – undergrad only) etech.uci.edu for more info – survey and FAQ
- Jeff on the **annual meeting** – we will get a large space (20 or more) + separate space for lunch. 15th floor of a new bldg. Accommodations are Estancia La Jolla – right across the street – They also have a restaurant.
- **Action Item: Invite CTL Folks to next meeting**
- **Action Item: Doodle poll for Copyright Subgroup**
- **Action Item: Meeting at Apple? Yes**

6. Review Upcoming Meetings

- March 5, 2012 (Teaching and Learning Center Folks included)
- April 2, 2012
- May 7, 2012
- June 27-28, 2012 – Annual Meeting (Teaching and Learning Center Folks included) – UC San Diego
- July – No meeting / Individual phone conversations with Chair



Appendix

ACTION ITEMS - Completed				
#	Task	Responsible Party	Due Date	Status
1.	Send ETLG link to Frye Institute (http://www.fryeinstitute.org ; deadline is December 16 for those interested)	Jim	ASAP	Complete
2.	Please review the Pedagogical Issues web page and provide feedback. Develop common talking points among ETLG members (to be used as starting points for pedagogical discussions on our respective campuses). Provide any updates on progress on your work at your campuses	All	By Nov. meeting	Complete
3.	Determine UC attendees at DET / CHE, send to ETLG to encourage a meeting / Coordinate DET/CHE meeting get together in December via email	Jim	ASAP	Complete
4.	Mara to send intro email to Oliver Heyer. Then, Jim will invite Oliver to serve as chair of the Instructional Apps workgroup	Mara / Jim	ASAP	Complete
5.	Request for update from EALT (Christine Bagwell) – ask Christine to provide an update at an upcoming ETLG conf call	Jeff / Jim	ASAP	Complete
6.	Request that ITLC support travel for workgroup members so that they can periodically meet in person (once per year or less).	Jim	ASAP	Complete
	Set up a webinar with Epigeum or get log-ins for additional consideration, get licensing info, involve IDFS	Jim	ASAP	Complete
7.	TAS template review – Jim will give a paired down assessment to prompt further commentary by ETLG	Jim	By Aug 15	Complete
8.	Produce a funding request for ITLC so that workgroup / ETLG members can meet face to face at annual meetings (UCCSC, DETCHE, other CA conferences) or to organize their own meetings / take tours to see what others are doing.	Jim	ASAP	Complete
9.	Become familiar with Confluence site, learn to edit, etc. Contact Jim for help https://spaces.ais.ucla.edu/display/ucetlg/Educational+Technology+Leadership+Group	All	ASAP	Complete
10.	Contact Rose if interested in Adobe Connect meeting on June 20	All	Before 6/20	Complete
11.	Send Copyright Recommendations officially to ITLC via Pete Siegel	Jim	ASAP	Complete
12.	Contact Oliver to let him know that the Instructional Applications Workgroup name change to “Instructional Platforms” is OK	Jim	ASAP	Complete
13.	Forward email from Jeff Henry describing UCSD’s revised distance education policy (email originally from UCSD academic senate)	Jim	ASAP	Complete
14.	Workgroup Charge letters to be reviewed by ETLG	Workgroup Chairs + Liaisons	Prior to Oct. 3 Meeting	Complete
15.	Contact Lisa R. to ask IDFS to make a recommendation on Epigeum.	Jim	ASAP	Complete
16.	Post EAA charge sent from George	Jim	ASAP	Complete
17.	Invite CTL folks to Nov. 7, Mar. 5, and June FTF meeting	Jim	ASAP	Complete
18.	View archived webinar on OIPP progress and share with interested parties on your campus http://uc-d.adobeconnect.com/p8pdx280ob4/	All	No Due Date	Complete
19.	Establish copyright subcommittee (George, Jeff, Chuck Rose, and Jim) – Update Copyright web page on ETLG site	Jim	ASAP	Complete
20.	Update ETLG website to reflect change to 2 year workgroup charges	Jim	ASAP	Complete
21.	Contact all CTL folks and invite to March ETLG meeting	Jim	ASAP	Complete
22.	Would ETLG members like to meet with Epigeum reps in early January? Let De know. Jan 9 th	All	ASAP	Complete
23.	Please share classroom standards docs	Jeff	ASAP	Complete